



# CATERING FAQs

We have put together a list of our FAQs we encounter regarding school meals and the canteen at Hollyfield.

Please let us know if you have any unanswered questions regarding free school meals - email [finance@hollyfield.kingston.sch.uk](mailto:finance@hollyfield.kingston.sch.uk).

## 1) How do I know what my son/daughter eats in the school canteen and if he/she is using his/her Free School Meal allowance?

You can check/view what your child eats at the canteen via Parentmail (our internet payment system). Click on the 'your account' option and then payments in the top right hand corner, click on the orange icon in the dinner money balance. This will give you a list of when meals were purchased and click on view to see what was bought.

## 2) What are the criteria for Free School Meals and how do I apply?

### Am I eligible?

You are eligible if you receive **one** of the following benefits:

- Income Support
- Income Based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- The Guaranteed Element of State Pension Credit
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (but not Working Tax Credit) and have an annual household income of less than £16,190

Residents of Richmond and Kingston Boroughs can apply online through this link [https://www.kingston.gov.uk/info/200130/education\\_schools\\_and\\_nurseries/364/form\\_apply\\_for\\_free\\_school\\_meals](https://www.kingston.gov.uk/info/200130/education_schools_and_nurseries/364/form_apply_for_free_school_meals).

## 3) What is the Free School meal allowance at Hollyfield and what are the restrictions?

Students receive £2.30 on their account every day which can be used before school, at break and lunchtime. This amount does not rollover if it is not spent. However, if a purchase is made before school or at break time then the allowance may not be enough to cover a meal. We encourage you to add £1 per day to top up the free allowance for additional purchases.

## 4) How do I know what is on offer in the canteen and the prices?

Please see the link to our latest prices/flyers

<http://www.hollyfield.kingston.sch.uk/hfs2014v3/parents.html>

If you have any queries about these points please contact:

Colette Morgan-Russell

Assistant Bursar

020 8339 4500 – press option for Finance Office

[finance@hollyfield.kingston.sch.uk](mailto:finance@hollyfield.kingston.sch.uk)