



“The school’s work to promote pupils personal development and welfare is outstanding”
 Ofsted 2016

Head’s Line:

Dear Parents/Carers

I would like to begin this week by thanking all those parents who attended our PTA AGM meeting on Tuesday evening; it was particularly great to see so many new parents there. At the end of last term we had our most successful Hollyfest ever raising over £14,000 in one day and all of this money has gone to IT equipment which all students will benefit from in Music Technology. It was also very reassuring on Tuesday to hear from parents directly about how happy our new Year 7 students are – they are a very important part of our school community and are now able to navigate the school buildings like they have been here for years! I am working with our PTA to schedule a social evening where Year 7 parents will be able to be together and, we hope, create a bond which will last for the next seven years and beyond. On a personal level I would like to thank those parents for their kind messages at what has been a very busy start to the new academic year; your feedback is very important to our school and your positivity and contribution is truly valued. We hope to see as many Year 8 parents as possible at our Parent’s Information Evening on Tuesday 17-September.

My vision for The Hollyfield School is to be the local school of choice. An increase in our number on roll, a solid and positive improvement in our progress 8 figure (an indicator for progress for all students) and fantastic participation through events like Hollyfest demonstrate we are making good progress to this end. However, I know too that your trust in our school is our ultimate responsibility and I can assure you my leadership team, our teachers and all our support staff will continue to work tirelessly to support your children in our community. I value the incredible hard work and commitment of all our staff at The Hollyfield School.

I wish you all a lovely weekend.

Tom Maltby, Headteacher

Contribution to the School Fund

We have a revised form for the above which gives you a wide range of options to select depending on the contribution you would like to make, if the amount you wish to offer is not listed, please write the amount on the form. Please click [here](#) to view the form. Should you wish to make a one-off/annual donation please contact Mrs Morgan-Russell in our Finance Office on 020 8339 4568 or finance@hollyfield.kingston.sch.uk and this can be arranged directly with you.

Any contribution you are able to make towards the school is appreciated by all of our students and the school community. Thank you for your support.

Extra-Curricular Activities

Our programme of extra-curricular activities begin this week, a list of what is available is linked to this bulletin. Staff provide a great and diverse range of clubs and I hope your children will sign up for something, it is a great opportunity for our students to mix in a social setting and to get to know each other and form friendships.

If you have applied for instrument/voice lessons they will start week commencing 23 September, a timetable will be sent home.

Parents Information Evenings

We will be holding parents information evenings again over the coming weeks. These have proved very useful and are a vital part of the schools communication with parents and so we request that you attend these sessions to ensure you are fully informed.

Topics covered include:

Learning and Teaching, Data and Assessment, Home Learning, Target Setting and much more. We will also hold a drop in session where parents can raise any issues or concerns and ask questions.



Term Dates

Autumn Term 2019

4 September to 19 December
 (Inset Day – 4-5 Sept (5/9 except Y7, 10 & 12))
 (Inset Day – 31 Oct-1 Nov) 1 /11 – except Y11,12,13)

Half Term

21 October 1 November (see above)

Christmas Holiday

20 December - 4 January 2020

Spring Term 2020

6 January – 3 April
 (Inset day - 24 Feb except Y11 & selected Y12-13)

Half Term

17-21 February (see above)

Easter Holiday

6 April – 17 April

Summer Term 2020

20 April – 17 July (Bank Hol 8 May)

Half Term

25-29 May

..... Stop Press.....

- 13 Sept – Extra Curr Club begin
- 17 Sept – Y8 Parents Info Eve
- 19 Sept – 6th Form Life & Rules
- 19 Sept – Y11 Photos
- 24 Sept – Y9 Parents Info Eve

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The evening runs 6.30-8.30pm, the dates are:
 Year 8 – 17 September
 Sixth Form Life & Rules – 18 September
 Year 9 – 24 September
 Year 10 – 1 October
 Year 7 – 8 October
 Year 11 – 15 October

Early Closure – 14 November

On Wednesday 14 November the school will close early in order to prepare for our annual Sixth Form open evening, students will be dismissed shortly after 1.30pm.

Celebration of Learning Evening

We will be holding our annual Celebration of Learning evening on 27 November where we will be celebrating the achievements of Year 8-11, more information to follow.

Academic Tutoring Day – School Closed

This will take place on Thursday 28 November 2019, the school will be closed to students on this day for their normal timetable. However, students are required to attend a 10 minute appointment with their tutor to discuss their academic progress. Parents are invited to attend, a letter will be sent home shortly.

Dinner Money Top Up

Please ensure funds are available 24 hours before they are required when topping up your child's dinner money on Parentmail or by cash via the Cafeteria. If you top up via a cash payment students should go to the Cafeteria **before the start of school (8.30am)** and hand in money in a **named envelope**, money cannot be accepted during the school day. If you add funds on the day they are to be used we will not be able to see the credit instantly until the system has processed it, therefore creating a delay in your child buying food at the canteen.

Parentmail – Please register now

All new Year 7 parents and any other parents who have not registered for Parentmail will be sent a link to enable them to register for Parentmail. Please can I ask all parents to do this, Parentmail is our main facility for communication with you and I cannot stress enough the importance of this. We are endeavouring to use less paper communication and will rely on Parentmail to replace paper copies. Parentmail is also used to pay for school events and meals.

Surbiton Hill Road Entrance for cars

Please can I remind parents that if you drive/collect students to or from school the visitors car park/Surbiton Hill Road entrance should not be used to drop off students. This causes congestion for people entering the site, cars travelling on Surbiton Hill Road and is potentially dangerous for pedestrians.

Permission to ride a bike to school

If you would like your child to ride their bike to school, please ensure you have applied for a yellow bike permit. An application form is available on the website.

Sickness

Please can I remind parents that if your child has been absent due to vomiting, he/she needs to remain at home for 48 hours after the last bout of sickness.

Open Door

Mr Maltby holds Parent Clinics on Thursday afternoon/evening during term time. These are from 2.00pm-6.00pm for parents/carers to speak directly to him regarding any concerns/ suggestions. Please contact Louise Sutton to arrange an appointment on 0208 339 4500 or email l.sutton@hollyfield.kingston.sch.uk.

Hollyfield School needs YOU!

We have vacancies for parents and carers to become a Governor at the Hollyfield School. The governing body works with Headteacher, Tom Maltby, and the senior leadership team to ensure Hollyfield delivers the very best it can for all our students.

School governors make their impact on the school by focusing on three areas:

- Setting Hollyfield's vision, ethos and strategic direction.
- Holding Tom Maltby and his team to account for the educational performance of all our students.
- Overseeing the financial performance; making sure money is well spent.

How much time will I have to commit?

You will be invited to attend four evening meetings per term, each lasting a couple of hours. In those meetings you can learn on the job – you are not expected to know about school governance before you join!

What will I have to do?

The role of Governor is described as a 'critical friend'. A Governor's main job is to ask questions of the senior leadership - the answers to which will either provide assurance that enough is being done or identify an area that needs more work.

What's the goal?

Hollyfield's Governors are united in working with staff to make Hollyfield the very best school for local students. We want to achieve Ofsted Outstanding status but we also want to ensure that our school is an inclusive, kind, nurturing environment for all our students.

What sort of person are you looking for?

You don't need any kind of qualification – just a passion for your child/children's education and a desire to drive the best possible outcomes for all our students. However, we would particularly welcome at least one person with experience of accountancy/data analysis.

Interested in finding out more?

There will be Governors at all the upcoming parent evenings who you can speak to about the role. Alternatively, please email our Chair Andrew Meredith at andrewmeredith61@gmail.com.

THIS WEEK **PART OF THE**  **EVERY CHILD, EVERY DAY ACADEMY TRUST**

TOP ATTENDERS

The year group with the highest overall attendance so far this year is Year 7 with a total of 97%. The top form group within each year this week is:

- 7 Jupiter & Saturn = 99.2%
- 8 Saturn = 99.1%
- 9 Jupiter = 97.1%
- 10 Jupiter = 96%
- 11 Jupiter – 99.3%

Well done to all these students, keep up the excellent work.

HOUSE POINTS

	 Eagle	 Falcon	 Osprey
Year 7	585	337	432
Year 8	474	454	553
Year 9	339	390	352
Year 10	318	363	357
Year 11	331	255	297
Total	2047	1799	1991

NEXT WEEK

- Monday 16 September Extra-curricular clubs Begin
8.30-10.30pm Year 7 Restorative Conference Assembly
- Tuesday 17 September Year 12 Assembly (Sixth Form Common Room)
Year 13 Assembly (Sixth Form Common Room)
Eagle House Assembly (Dining Hall)
6.30-8.30pm Year 8 Parents' Information Evening (Dining Hall)
- Wednesday 18 September Osprey House Assembly (Dining Hall)
- Thursday 19 September 8.20-8.30am Pastoral 1 2 1
Year 11 School Photos (Dining Hall)
6.30pm Sixth Form Life and Rules (Dining Hall)
- Friday 20 September Falcon House Assembly (Dining Hall)

FIXTURES NEXT WEEK

None.

FORTHCOMING DATES

16 September – Extra-curricular Club Begin
 17 September – Year 8 Parents Information Evening – 6.30pm
 19 September – Sixth Form Life and Rules – 6.30pm
 19 September – Year 11 Photos
 24 September – Year 9 Parent Information evening - 6.30pm
 1 October – Year 10 Parent Information evening - 6.30pm
 1 October – Open Day Tours – 9.15 and 11.05 am
 3 October – Open Evening (school closes at 1.15pm)
 4 October – Late Opening – 10.20am Registration
 7 October – Year 7-9 Performing Art Scholars Trip
 8 & 11 October – Open Day Tours – 9.15 and 11.05 am
 15 October – Year 11 Parent Information evening - 6.30pm
 15 & 17 October – Open Day Tours – 9.15 and 11.05am
 18 October – Year 12 Readiness Report Published

21-30 October 2019 – Half Term – Year 11, 12, 13 & staff
 21 October – 1 November – Half Term - Year 7, 8, 9, 10

ACHIEVEMENT POINTS.....

Achievement and behaviour points are awarded every day at Hollyfield in line with our school policy and are a fundamental part of school life. Students are rewarded in their classes for a range of different behaviours, this includes engagement in learning, showing progress, contributing to learning, helping others and many more. The school also runs gives out termly prizes for great progress, engagement in learning, attendance and also contribution to school life. We also continually try to celebrate the successes of our students outside of school life and encourage all students to be proud of their successes in whatever area they come from.

Behaviour points are given to students in line with our behaviour policy. At the heart of our behaviour policy is restorative approaches which is a strategy the school uses to allow students to discuss their behaviours with one another and also key staff and to move past incidents in a non-judgemental way.

Both of the school's rewards and behaviour policies can be found on the school website and if you have any questions about them please don't hesitate to contact Mr Ratcliffe (Assistant Headteacher).

The year group weekly totals are below:

Year 7	1354
Year 8	1510
Year 9	1122
Year 10	1063
Year 11	853

The top performing forms per year group in terms of overall achievements were:

7 Jupiter	269
8 Jupiter	332
9 Neptune	235
10 Mars	201
11 Jupiter	178

The top performing students in each year group are as follows:

Year 7	Alice Lefebvre
Year 8	Wilma Edwards
Year 9	Andrey Shpak/ Ata Ul Rehman
Year 10	Corinne McCarthy
Year 11	Eva Humphreys

GENERAL NOTICES.....

Student Services

If you change any personal information or move home, please advise Student Services as soon as possible of any new details, i.e. mobile phone numbers, contacts or addresses.

Finance Department Free School Meals

If your child is entitled to free school meals please ensure that you apply for this through the Royal Borough of Kingston council, for further details of eligibility and how to apply click [here](#). Please also ensure that if you receive free school meals you renew your application before the expiry date. If you have any queries please contact Mrs Morgan-Russell on 020 8339 4568.

Learning Resource Centre (LRC)

If you are clearing out any books at home, the library are always happy to accept good condition items to add to our shelves for the children to make use of. Thank you for your support it is very much appreciated. The LRC also sells a number of school stationery items, please see the Librarian for prices.

Links to Useful Information

[Student well-being and safety](#)

[Extra-Curricular Activities](#)
available from Sat 14/9

[Sports Clubs](#) and [Music Clubs](#)

[Term Dates](#)

[Key Dates](#)

[Form Tutor List](#)

[The School Day Times](#)

[Uniform List](#)

[Staff List](#) and [Structure](#)

[Severe Weather Procedure](#)

[Donation to School Fund](#)

[Menus & Prices](#)

Department Information

If there are any students in Years 9, 10 or 11 who speak another language other than English ([click here](#)) and it is your home language, you could do this language as an extra GCSE or A Level. If you are interested or you have any questions, please speak to Ms Bouchard who will be happy to help with this.

Alternatively, if any parents have any enquiries about this, you are more than welcome to drop Ms Bouchard an email on the following address: bbouchard@hollyfield.kingston.sch.uk.

Local Information

[Understanding Autism seminar](#)

For the attention of parents of students with Autism

The Metropolitan Police are issuing cards/passports for those people with Autism so that if they were to be stopped by a police officer they can identify themselves. If you are interested in obtaining one for your son/daughter please follow the link below.

<http://news.met.police.uk/news/launch-of-autism-alert-cards-375740>



HOLLYFIELD PTA NEWS



PTA meeting – Weds 25th Sept @ 7.30pm in Cedars, C1

We had our first meeting of the year this week, the AGM, which is a time to reflect on the previous school year and all fantastic fundraising/social events we've held and school events we've supported over the past year. Thank you to those of you who came, it was great to meet you!

Please note that we usually meet monthly and our first full PTA meeting will be on **Wednesday 25th September at 7.30pm in Cedars, C1**. We've already got several ideas buzzing around about what events we'd like to start arranging this term, so if you'd like to find out more please come along - we'd love to see you there.

Easyfundraising

While there you will find out how to get **Free Money for Hollyfield School**. Sign up to **Easyfundraising** (it only takes a minute) and when you shop online the company you shop with will donate a percentage to your chosen charity... The Hollyfield School obviously... at no cost to yourself! **So, when you are doing your shopping online you could raise money for Hollyfield School without any effort at all! How brilliant is that! Please follow the link: <https://www.easyfundraising.org.uk>**

Meeting dates – All welcome

Please come along and find out how you can help support your child's school. If you are unable to attend but would like to find out what is discussed, please refer to our website where we will upload the minutes. Further meeting dates for the Autumn term will be added soon.

Wednesday 25th September at 7.30pm

THANK YOU
HOLLYFIELD PTA



@hollyfieldpta @hf_phoenix



@hollyfield_pta



@HollyfieldSchoolPTA