



The Hollyfield School e-bulletin Surbiton Hill Road, Surbiton, KT6 4TU 020 8339 4500

"There is a distinct sense of community in the school" Ofsted 2020

Head's Line:

Dear Hollyfield Community

I hope you are all well and looking forward to the weekend. We have had another busy week this week and many exciting things ahead next week. Last night was Year 11 parents' evening with over 80% of Year 11 parents in attendance. Thank you to all those who came along; this is our final opportunity to meet with parents face to face and talk about revision techniques and how we can all support Year 11 students to do as well as possible in their GCSE exams. We have also had health workshops for students in Year 8 delivered by the school nursing team. These are a series of workshops delivered to each year group focused on issues pertinent to them. Mr Blakely has been in touch with Year 8 parents and shared the powerpoint and resources used. Our Year 9 students have their workshops on Monday; Ms Jenkins has sent details to parents about theirs. Year 10 students will have their workshop in a couple of weeks; Ms Paterson will be in touch with parents next week to share the overall themes and content of the sessions.

Our Year 11 students have been attending sixth form assemblies this week to find out all about the options available to them at Hollyfield. All of our Year 11 students will have their Hollyfield sixth form interviews next week where they will speak to a member of the sixth form team and get some bespoke help and advice. Our wonderful Year 11 students are also organising a disco for the Year 7 students which is taking place next Friday evening (26 January). This promises to be a spectacular event and Mr Winpenny will be DJ for the evening. If there are any Year 7 students yet to purchase their tickets they can speak to their form tutors about how to do this.

And finally, well done to our Year 12 students who have been completing their mock exams this week. We hope this has been a positive learning and the feedback you receive helps to foster further improvements in your understanding.

Wishing you all a wonderful weekend.

Amy Jackson Headteacher



Term Dates Autumn Term 2023

5 September to 21 December (Inset Day – 4-5 Sept & 1-3 Nov - except Y11 & Y13)

Half Term

23 October - 3 November (see above)

Christmas Holiday

22 December - 5 January 2024

Spring Term 2024

8 January – 28 March

(Inset Day – 19 Feb)

Half Term

12-19 February (see above)

Easter Holiday

29 March – 12 April (Bank Hol 29 Mar & 1 Apr)

Summer Term 2024

15 April – 19 July (Bank Hol 1, 6 & 27 May)

Half Term

29 - 31 May

..... Stop Press......

- 22/1-Y9 Health Workshop
- 221/ Y9 ISSP Trip
- 22 & 25/1 Sixth Form Interviews 23/1–Y10 Army/Stem Act Day
- 24/1 Y10 French Trip
- 24/1 Y8-9 Reach out 6pm
- 24-25/1–Y9 Holocaust Memorial Trip (PM)
- 26/1 Y11 Music Ensemble Perf
- 26/1- Y7 Disco

- 20/1 1/ 01000	
In this issue	
Head's Line	1
In Safe Hands	3
PTA	4
This Week Next Week	6
Achievement Points	7
Careers	9
Getting to Know	11
General Information	11
Local Information	12

"The school has developed its curriculum far beyond regular lessons" Ofsted 2020



OTHER NOTICES

Reporting your child's absence

When reporting your child's absence from school on the dedicated absence line - 0208 339 4518 preferably before 8.30am on the morning of your child's absence from school. Please leave their name, spelling out any unusual names, year group and the reason for their absence and your details. Alternatively, you can email the school office@hollyfield.kingston.sch.uk.

Valuables in school

The school policy and guidance with regard to pupil possessions is clear that they are brought into school at their own risk. The Hollyfield School does not accept liability for any items that may be lost, damaged or stolen. While theft is taken extremely seriously and thoroughly investigated, the school is not in a position to cover the cost of any item stolen.

Of course, with respect to the last point, steps and measures are put in place to mitigate against such circumstances, especially during PE and Games lessons, where pupils' items are locked in the changing rooms. While this is standard procedure, there may be some extenuating circumstances where this cannot always be guaranteed. Therefore, I would urge your son/daughter not to bring expensive items into school.

Medical Health Care Plans

Please can we remind all parents to complete a MHCP for any student with a medical condition if you have not already done so. Also, if there are any changes to a current plan please complete and submit a new MHCP so we can update our records. You can <u>print a form</u> and return it to school.

Changed your address/email/phone number????

If you have changed your contact details, please email the school office on office@hollyfield.kingston.sch.uk stating your child's name and form and the change of details. It is important to keep these details up to date in case of an emergency. Don't forget to update your Parentmail account with your new details.

Water Bottles

Please ensure your child brings a water bottle with them to school every day, it is even more important during hot weather. Our water fountains can be used to refill bottles as necessary during break and lunch, it is not possible to drink from the fountains direct and we do not have bottles or cups to give out to students. Alternatively, bottles of water can be purchased (and refilled) in the cafeteria, please ensure your Parentmail account has enough funds to enable this.

Surbiton Hill Road Entrance for cars

If you drive/collect students to or from school the visitor's car park/Surbiton Hill Road entrance **should not be used to drop off students**. This causes congestion for people entering the site and staff access, cars travelling on Surbiton Hill Road and is potentially dangerous for pedestrians.

Dinner Money Top Up

Please ensure funds are available 24 hours before they are required when topping up your child's dinner money on Parentmail. If you add funds on the day they are to be used we will not be able to see the credit instantly until the system has processed it, therefore creating a delay in your child buying food at the canteen.

Contribution to the School Fund

If you would like to help contribute to the school fund to provide additional facilities to the school and students, please click here for more information. We acknowledge that not all of our parents can make a commitment on a monthly basis. Having listened to those parents we also understand that some would like to make a contribution whenever they can. A donation payment link is available in your ParentMail account. We are grateful for any contribution you can make, regardless of the amount. Every penny will be spent improving students' experiences. Like the monthly contributions, your donation will go into the school fund. It will be used in accordance with the guidance given to schools regarding parental contributions.

Open Door

Ms Jackson holds Parent Clinics on Thursday afternoon during term time. These are from 3.00pm-4.30pm for parents/carers to speak directly to her regarding any unresolved concerns/ suggestions. Please contact Louise Sutton to arrange an appointment on 0208 339 4500 or email lsutton@hollyfield.kingston.sch.uk.



IN SAFE HANDS

Once again, for your information, the key contacts are:

School! Get in touch with the Designated Safeguarding Team

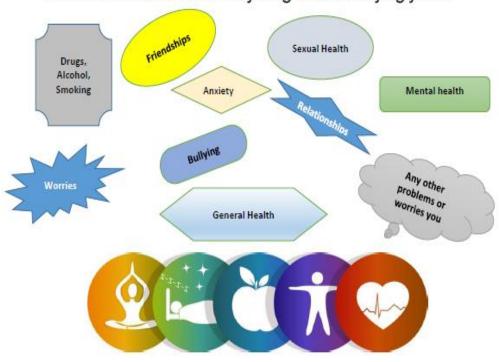
Mrs McGeoch: smcgeoch@hollyfield.kingston.sch.uk

Ms Patel: spatel@hollyfield.kingston.sch.uk Single Point of Access 020 8547 5008.

SCHOOL HEALTH DROP- IN

WHEN: Tuesday Lunch time 11.40 -1.10PM WHERE: Room A12 (Top floor of ALBURY)

Come along for a CONFIDENTIAL chat with your School Health Practitioner about anything that is worrying you.....











HOLLYFIELD PTA NEWS

Quiz Night: 23 February 2023 Save the Date!

More information will follow soon!

Breaking News: Save the Date! Hollyfest 2024: 13 July

The much loved social and music event for Surbiton will take place again this year! More communications will follow soon.

We will need the entire school community: to join us, to have fun and every bit of time you can share to help, lightens the work for all. WATCH THIS SPACE!



PTA Meeting 19.02.24

We will start the planning for HOLLYFEST 2024!!! Please join us!

Everyone is welcome! Join us, find out how you can get involved and have fun whilst helping with events and raising funds for the school!

Join us at the Waggon and Horses, 7:30pm, in the room off the back bar area, on the left hand side, before you get the steps to the higher level - ask bar staff to direct you.

Easy Fundraising

Please support The Hollyfield School PTA - Surbiton on #easyfundraising, you'll raise FREE donations for us with your everyday shopping.

This is a really simple way to help raise funds for the PTA in order to support the school and students. Easyfundraising partners with over 7,000 brands who will donate part of what you spend to a cause of your choice. It won't cost you any extra. The cost is covered by the brand.









Follow this link to register and start raising some much needed funding: Select The Hollyfield School PTA, Surbiton: https://www.easyfundraising.org.uk/support-a-good-cause/step-1

Pre-loved Uniform Store Next session: date TBC (after Easter Holiday)

At the old Music Building, Next to the Dome, Close to the Lamberts Road Gate. Anyone is welcome to pop in and take what items they need.

If your child has lost or outgrown their uniform or PE kit please drop in and see if we can help. We have a large stock of items of uniform (particularly trousers) and PE kit including some shoes, football boots and trainers. **Availability varies.**

In an emergency situation, students can speak to the team at the school office to ask for access to the Uniform Store in the old music building.

We operate a donation system for those that can afford to contribute.

<u>Everyone Welcome - it is best the items get used, rather than sit in a store or be thrown</u> away!

Any donations of uniform too small for your child would also be appreciated! These can be dropped at the collection point at the entrance to Albury

There are lots of ways of finding out about the PTA and what we are up to - website, Facebook, Instagram, Twitter and two email addresses.... they are all linked at the foot of each page....











THIS WEEK.....

TOP ATTENDERS

The year group with the highest overall attendance so far this year is Year 7 with a total of 94.73%. The top form group within each year this week is:

7SCM = 96.77% 8NMA= 96.77% 9PSI = 93% 10BEE= 95.86% 11NLU = 94.48%

Well done to all these students, keep up the excellent work.

HOUSE POINTS





	Eagle	Falcon	Osprey
Year 7	6491	6106	7341
Year 8	5970	6022	5719
Year 9	5356	5287	5391
Year 10	4484	3128	3339
Year 11	1256	3206	1498
Total	23557	23749	23288

NEXT WEEK

Monday 22 January	Year 11 Boys Assembly – Dining Hall		
-	Year 11 Girls Assembly – Exam Centre		
	Year 9 ISSP Film Studies Day (Lady Eleanor Holles)		
	Year 9 Health Workshop		
	Year 11 Sixth Form Interviews (4.00-6.30pm)		
Tuesday 23 January	Year 7 Boys Assembly – Dining Hall		
	Year 7 Girls Assembly – Gym		
	Year 10 Army/STEM Activities Day		
Wednesday 24 January	Year 8 Boys Assembly – Dining Hall		
	Year 8 Girls Assembly – Exam Centre		
	Year 10 French Trip (BFI, Southbank)		
	Year 9 Holocaust Memorial Day – Synagogue trip – 24 Jan (1.15-3.05pm)		
	Year 8 & 9 Reach Out (Exam Centre) (6.00-8.00pm)		
Thursday 25 January	Year 9 Boys Assembly – Dining Hall		
	Year 9 Girls Assembly – Exam Centre		
	Year 9 Holocaust Memorial Day – Synagogue trip – 24 Jan (1.15-		
	3.05pm)		
	Year 11 Sixth Form Interviews (4.00-6.30pm)		
Friday 26 January	Year 10 Boys Assembly – Dining Hall		



HOLLYFI
Year 10 Girls Assembly – Exam Centre
Year 11 Music Ensemble Performances
Year 7 Disco (4.30-6.00pm)

FORTHCOMING DATES

- 22 January Year 9 Health Workshop (8.50-11.40am)
- 22 January Year 9 ISSP Film Studies Day (Lady Eleanor Holles)
- 22 & 25 January Sixth Form Interviews (4-6.30pm)
- 23 January Year 10 Army/Stem Activities Day
- 24 January Year 10 French trip Southbank
- 24 25 January Year 9 Holocaust Memorial Trip (PM)
- 26 January Year 7 Disco
- 30 January, 1 & 6 February Year 11 Geography London Docklands field trip
- 30 January Orchestral and Choral Workshops (Hampton School)
- 31 January Year 13 UCAS Deadline
- 31 January Year 9, 10 & 11 Intermediate Maths Challenge
- 1-2 February Year 10 Contraception & STI Sessions (8.50-11.40am)
- 2 February Year 10/11 Borough Netball All day
- 5 February Year 12 Report Emailed Home
- 5-9 February Year 13 Retake Trial Exams
- 6 February Year 11 Geography London Docklands field trip
- 7 February Fulham Celebration Event (Craven Cottage) (Timings TBC) (All Fulham Students)
- 8 February Year 12 &13 Parent Consultation evening 4.00pm
- 9-17 February Year 8-13 Ski Trips
- 12-19 February 2023 Half Term (19/2 Inset day)
- 20 February Year 7 Borough Netball (All Day)
- 22 February Year 8 & 9 Borough Netball (All Day)
- 23 February Fulham Trip (Craven Cottage) (1.30pm) (6 selected Fulham Students)
- 8 March Year 10 (Selected Students) DofE Training Day

ACHIEVEMENT POINTS

Achievement and behaviour points are awarded every day at Hollyfield in line with our school policy and are a fundamental part of school life. We want students to be the best versions of themselves and we explicitly teach the behaviour we want our young people to develop through our GO BIG character virtues (Good Communication | Organisation | Bouncebackability | Initiative | Gratitude). Students are therefore rewarded for when they demonstrate these character virtues either in class, around our school environment and even outside of school. The school also gives out termly prizes for great progress, engagement in learning, attendance and also contribution to school life. We also continually try to celebrate the successes of our students outside of school life and encourage all students to be proud of their successes in whatever area they come from.

Behaviour points are given to students in line with our behaviour policy. At the heart of our behaviour policy is restorative approaches which is a strategy the school uses to allow students to discuss their behaviours with one another and also key staff and to move past incidents in a non-judgemental way.

Both of the school's rewards and behaviour policies can be found on the school website and if you have any questions about them please don't hesitate to contact Miss Patel (Assistant Headteacher).



The year group weekly totals are below:

Year 7 1061 Year 8 1057 Year 9 871 Year 10 536 Year 11 330

The top performing forms per year group in terms of overall achievements were:

7SNE 242 **8RHU** 257 **9MCO** 173 **10KEM** 99 **11DMI** 133

The top performing students from each year were:

Year 7 Autumn B/Faris F/ Year 9 Lexie D Year 11 Dean K.Klevis M/ Kieron L Freddie SR

Year 8 Reginald C/Georgie C/ Year 10 Summer B/Morgan James D/Isabelle P HD/Jayden M/ Jasmine W

EXTRA-CURRICULAR ACTIVITIES

Warhammer Club is back! Tuesday after school in the Phoenix Provision.

Our keen and talented team have made a great start on creating the ultimate army! Enthusiastic and highly skilled, the precision painting has begun and world domination is surely imminent.

If you would like to be part of the fun, please come and talk to Ms Gawley - we welcome beginners, as well as veterans.





CAREERS



Careers Briefing – 19 January 2024 Mr Poole & Miss Corrighan (Careers team)

Parents/Carers - Can you help?

We need volunteers for the Careers networking event on Weds 7th February. This is for year 9 students as part of the options process. We already have a number of volunteers but we would welcome any parents who are available and willing to volunteer to join this morning session and talk about their career background. Please contact Mr Poole if you can join us: ipoole@hollyfield.kingston.sch.uk

Year 11 Careers Interviews

A number of students have had a careers interview however there still remain a significant minority of students who need to have this opportunity. Mr Poole and Ms Corrighan are seeking to see as many students as possible over the next few weeks. Students wanting to have a careers interview should speak to their tutor or sign up on the careers office door in the library.

The Hollyfield Sixth Form

Mr Warren and the Sixth form team ran assemblies last week to talk about the advantages of students staying on next year. Over the next week the Sixth form team will be talking to students individually about their post 16 choices.

For those students not planning to stay in the Hollyfield Sixth Form there are a number of local colleges. Some students who do not want to stay on at Hollyfield have applied to Kingston College or NESCOT as there are a variety of courses available. There are many sixth forms and colleges you can apply to and you can search via: Find a course | National Careers Service



All dates for each of our four Colleges Open Events in the South Thames College Group are listed below for Spring 2024:

Kingston College	Saturday 27 January, 10am-1pm	Register here
Carshalton College	Wednesday 7 February, 5pm-7pm	Register here
Merton College	Wednesday 28 February, 5pm-7pm	Register here
South Thames College	Wednesday 6 March, 4.30pm-7pm	Register here
Kingston College	Wednesday 13 March, 4.30pm-7pm	Register here



In addition, <u>NESCOT</u> college's **latest open event is on the 27 January 10am-1pm** if students are still thinking of applying to college then this is an important time to find out more and apply.

Year 10 - students will be taking part in an activity day organised by the Army Careers Service on **Tuesday 23rd January** when they will be involved in a



series of STEM based and leadership skills building training. A letter has already been sent home to parents giving more details. Half the Year group will be working with the Army in the morning and the other half in the afternoon. When the students are not involved in the army activities they will be taking part in a carousel of Careers related lessons aimed to get them to begin to think about next years 16+ choices and also developing their CV writing Skills, Students will log onto the Careers website Unifrog to start writing their CVs.



Year 9 - On Wednesday 7 February between 8.30am-12.30pm, as a part of the programme of preparation for Key Stage 4 Options, Year 9 will be taking part in a PDW / Careers morning. They will be given the opportunity to explore their ideas about the importance of their subject choices. As a part of a carousel of activities not only will students be doing careers lessons but they will also have

the opportunity to take part in a careers networking event where they will meet a variety of employers and employers from different business sectors.



Taking Futures is a great place for parents and carers to help them think about supporting their child with Year 9 options. They give useful things to think about as well as laying out the options available. Find out more: <u>Careers support from schools and colleges - Talking Futures</u>

The weekly opportunities bulletin includes:

- Work experience/careers events and talks
- University taster days and open events
- Apprenticeships

See this week's edition for our sixth formers and parents/carers to access: 18 January 2024 Sixth Form Careers opportunities

It's **National Apprenticeship week 5 - 11 February** and as part of that we would like to bring your attention to this opportunity with Unifrog below. We will be advertising other events in the next couple of weeks. This is also a great resource to show you all the possible apprenticeships you could do: Apprenticeships: Everything you need to know

Unifrog Apprenticeship Fair 2024

Join our virtual fair to learn all about the world of apprenticeships.

Explore the latest apprenticeship opportunities, attend live sessions with top employers including BBC, British Army, KPMG, Lloyds Banking Group and Unilever, and network one-on-one to get top tips on how to find and apply for your dream



apprenticeship.

Wednesday 7 February @ 16:30 2hrs 30 mins - Share

(sign in to your Unifrog account using your HF email address and go to the webinars tool)



GETTING TO KNOW THE......

Exams Department

Examinations Manager, Sumangali Ganendiran

Sumangali Ganendiran has been working at Hollyfield for last 20 years. The Exams Department is one of the busiest departments at Hollyfield School. We deal with all the entries relating to internal and external examinations for Year 11, 12 and 13 students. Any queries from parents, students and Awarding bodies relating to exams are processed by the Exams Manager. She enjoys spending time with friends and gardening.

Examination/Data Assistant - Maria Hill

Maria Hill is our Data and Exams Assistant who started working at Holyfield as a temp in April 2022 and became a permanent member in May 2022! Maria creates mark sheets for the teachers to enter their data for their students with set deadlines and chases the data for all year groups and produces school reports and send home to parents. Maria also assists the exams officer by producing student timetables, completing seating plans and help prepare documents for each exam throughout the year. Maria has three children and is getting married this year!

Data Department

Debbie O'Donnell - Cover & Data Manager

I have been working here for over 5 ½ years. As the Cover Manager my day starts at 7am here at school. I make sure all classes are covered if a teacher is off for any reason. I work closely with our 2 lovely cover supervisors, Mr Kang and Mrs Arul. I was also a student here many years ago and met my now husband here when we were both students at Hollyfield. We have been happily married for over 32 years. My favourite time of the year is Christmas and I like to spread a little Christmas cheer in my office by getting the decorations up nice and early.

IT Department

Information Technology is a vital and integral part of every organisation. Our IT Technical Team is managed by our highly qualified IT Manager, Noohad Khan, who is a postgraduate with 19 years of IT experience within the Educational sector. Charlie Green is our young and vibrant Chief IT Technician who's been with us for the last couple of years. Both Noohad and Charlie are ex-Hollyfield students.

Comprised of a diverse duo of tech-savvy professionals, they are responsible for ensuring that the school's technology infrastructure is up-to-date, secure, and functioning smoothly. From troubleshooting technical issues to managing the school's network and servers. This team of experts plays a critical role in keeping students and staff connected and productive. Whether it's helping teachers set up their classroom technology, ensuring that students have access to the latest software, or providing training to staff, the IT team at Hollyfield is dedicated to providing the highest level of support to the entire school community. Their commitment to excellence and their ability to stay on the cutting edge of technology make them an essential part of the school's success.

GENERAL INFORMATION

Links to Useful Information

Term Dates 2023-2024
Uniform List
Extra-Curricular Activities
Severe Weather Procedure

Form Tutor List
The School Day Times
Student well-being and safety
Donation to School Fund

Key Dates

Menus
Staff List and Structure



Resilience in Children

If you are interested in further reading around building resilience in children this article is worth a read.

https://cmom.org/press/the-british-psycological-society-five-ways-to-boost-resilience-in-children/

LOCAL INFORMATION

Kooth

Kooth is an online crisis messenger service that Children and young people can access for free online mental health support with a professional counsellor - www.Kooth.com.

Mental Health Resource sites

- Mind in Kingston: run daily activities on zoom.
 Email <u>RachelDykins@mindinkingston.org.uk</u> for details.
- Childline: <u>information and advice</u> on a range of topics including feelings, relationships, family and schools. Childline is there to help anyone under 19 in the UK with any issue they're going through. Call: <u>0800 1111</u>.
- Anna Freud Centre: 90 resources and strategies https://www.annafreud.org/selfcare/.
- Samaritans: Samaritans a safe place for you to talk any time you like, in your own way, about whatever's getting to you. Call: <u>116 123</u>.
- Shout Shout is the UK's first free 24/7 text service for anyone in crisis anytime, anywhere. Text Shout to <u>85258</u>.
- National Domestic Abuse Helpline: We are a team of highly-trained, female advisers. We won't judge you or tell you what to do; we are here to listen. Call: <u>0808 2000 247</u>/online chat.

Information for adults

Young Minds - Parents Helpline - Worried about a child or young person's behaviour or mental health? Call the free helpline for confidential, expert advice. For more information visit: www.youngminds.org.uk/find-help/for-parents/. Call 0808 802 5544.











Maths for Parents Courses

Learn how to better support your children with their schoolwork
Practise the same maths and methods taught in schools
Discover helpful maths resources

Our Next Free Course is:

Maths for Parents:

Secondary School Maths: Part 1

Tuesdays 10:15 - 12:30

9th January to 6th February (5 sessions)

Where: Hook Centre, Chessington
Cost: This is a free course

How do I sign up?

Visit the link below:

https://bit.ly/multiply-kae

or scan the QR code:



ROSEN GARDE

Hook Centre in KT9 1AE:







You must be living in London, be aged 19 or over, and not already have a GCSE at grade C (or For help or more information: email: skillsforworkandlife@kingston.gov.uk

