



The Hollyfield School e-bulletin  
Surbiton Hill Road, Surbiton, KT6 4TU  
020 8339 4500

“There is a distinct sense of community in the school” Ofsted 2020

## Head's Line:

Dear Hollyfield Community

I hope you all had a wonderful break and a very Happy New Year. As always, we have hit the ground running and are looking forward to the term ahead. Towards the end of last term, our outdoor gym was built just beyond Albury. We are just awaiting the final checks from the safety team and then all students and staff will be able to enjoy it. We were delighted to receive funding for this from the Grace Deer Foundation and alongside adding to our offer in PE, students will be able to use it during recreational times. The hope is that the additional opportunity for physical exercise will aid students' mental health and wellbeing. I will be in touch with parents to let you all know when the gym will be opened; we are all very excited about it. In the meantime, we have reminded students it is out of bounds until all the safety checks are completed.

Please can I remind all students and parents that we expect high standards of uniform at Hollyfield. A number of students have returned from the winter break with false nails and eye lashes. I completely support students' rights to wear these outside of school, but they do need to be removed upon their return in accordance with our policy and the home-school agreement. Furthermore, please can I remind parents that students are allowed up to two piercings in each ear, but facial piercings are not allowed until students are in the sixth form. Many thanks in advance for your support with this.

We have a busy week ahead with a number of important events. Year 12 students begin their mock exams, as is usual practice at post-16, they will be granted study leave for the periods they do not have exams. The only exception to this is BTEC lessons, which will run as normal. We wish Year 12 every success in these assessments. We also have Year 11 parents' evening on Thursday evening. As a Year 11 teacher myself I am looking forward to meeting many of you and talking about your child's progress. This will be the final parents' evening for Year 11 students ahead of their GCSE exams in the summer. The conversations will focus on how we can support students to do as well as possible in the summer exams, as such I encourage as many Year 11 parents as possible to attend the evening.

And finally, many congratulations to Ms Wellstead who has been appointed as deputy phase leader for Year 7 and Year 8. Ms Wellstead, who many of you will know is an excellent maths teacher, will be supporting Mr Blakely, who remains the phase leader.

Wishing you all a great day and a lovely weekend when it arrives.

**Amy Jackson**  
Headteacher



## Term Dates

### Autumn Term 2023

5 September to 21 December  
(Inset Day – 4-5 Sept & 1-3 Nov  
- except Y11 & Y13)

### Half Term

23 October - 3 November (see above)

### Christmas Holiday

22 December - 5 January 2024

### Spring Term 2024

8 January – 28 March  
(Inset Day – 19 Feb)

### Half Term

12-19 February (see above)

### Easter Holiday

29 March – 12 April (Bank Hol  
29 Mar & 1 Apr)

### Summer Term 2024

15 April – 19 July (Bank Hol 1,  
6 & 27 May)

### Half Term

29 - 31 May

### ..... Stop Press.....

- 15-19/1-Y12 Trial Exams
- 16/1 – Netball Tour Info Eve
- 17/1–Y8 Health Workshop
- 18/1–Y11 Parents' evening
- 19/1–Y13 Report Emailed Home
- 22/1–Y9 Health Workshop
- 22 & 25/1 Sixth Form Interviews
- 23/1–Y10 Army/Stem Act Day
- 24-25/1–Y9 Holocaust Memorial Trip (PM)
- 26/1- Y7 Disco

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## **OTHER NOTICES**

### **Reporting your child's absence**

When reporting your child's absence from school on the dedicated absence line - 0208 339 4518 preferably before 8.30am on the morning of your child's absence from school. Please leave their name, spelling out any unusual names, year group and the reason for their absence and your details. Alternatively, you can email the school [office@hollyfield.kingston.sch.uk](mailto:office@hollyfield.kingston.sch.uk).

### **Valuables in school**

The school policy and guidance with regard to pupil possessions is clear that they are brought into school at their own risk. The Hollyfield School does not accept liability for any items that may be lost, damaged or stolen. While theft is taken extremely seriously and thoroughly investigated, the school is not in a position to cover the cost of any item stolen.

Of course, with respect to the last point, steps and measures are put in place to mitigate against such circumstances, especially during PE and Games lessons, where pupils' items are locked in the changing rooms. While this is standard procedure, there may be some extenuating circumstances where this cannot always be guaranteed. Therefore, I would urge your son/daughter not to bring expensive items into school.

### **Medical Health Care Plans**

Please can we remind all parents to complete a MHCP for any student with a medical condition if you have not already done so. Also, if there are any changes to a current plan please complete and submit a new MHCP so we can update our records. You can [print a form](#) and return it to school.

### **Changed your address/email/phone number????**

If you have changed your contact details, please email the school office on [office@hollyfield.kingston.sch.uk](mailto:office@hollyfield.kingston.sch.uk) stating your child's name and form and the change of details. It is important to keep these details up to date in case of an emergency. Don't forget to update your Parentmail account with your new details.

### **Water Bottles**

Please ensure your child brings a water bottle with them to school every day, it is even more important during hot weather. Our water fountains can be used to refill bottles as necessary during break and lunch, it is not possible to drink from the fountains direct and we do not have bottles or cups to give out to students. Alternatively, bottles of water can be purchased (and refilled) in the cafeteria, please ensure your Parentmail account has enough funds to enable this.

### **Surbiton Hill Road Entrance for cars**

If you drive/collect students to or from school the visitor's car park/Surbiton Hill Road entrance **should not be used to drop off students**. This causes congestion for people entering the site and staff access, cars travelling on Surbiton Hill Road and is potentially dangerous for pedestrians.

### **Dinner Money Top Up**

Please ensure funds are available 24 hours before they are required when topping up your child's dinner money on Parentmail. If you add funds on the day they are to be used we will not be able to see the credit instantly until the system has processed it, therefore creating a delay in your child buying food at the canteen.

### **Contribution to the School Fund**

If you would like to help contribute to the school fund to provide additional facilities to the school and students, please click [here](#) for more information. We acknowledge that not all of our parents can make a commitment on a monthly basis. Having listened to those parents we also understand that some would like to make a contribution whenever they can. A donation payment link is available in your ParentMail account. We are grateful for any contribution you can make, regardless of the amount. Every penny will be spent improving students' experiences. Like the monthly contributions, your donation will go into the school fund. It will be used in accordance with the guidance given to schools regarding parental contributions.

### **Open Door**

Ms Jackson holds Parent Clinics on Thursday afternoon during term time. These are from 3.00pm-4.30pm for parents/carers to speak directly to her regarding any unresolved concerns/ suggestions. Please contact Louise Sutton to arrange an appointment on 0208 339 4500 or email [lsutton@hollyfield.kingston.sch.uk](mailto:lsutton@hollyfield.kingston.sch.uk).

## IN SAFE HANDS

Once again, for your information, the key contacts are:

School! Get in touch with the Designated Safeguarding Team

Mrs McGeoch: [smcgeoch@hollyfield.kingston.sch.uk](mailto:smcgeoch@hollyfield.kingston.sch.uk)

Ms Patel: [spatel@hollyfield.kingston.sch.uk](mailto:spatel@hollyfield.kingston.sch.uk)

Single Point of Access 020 8547 5008.

### SCHOOL HEALTH DROP- IN

**WHEN:** Tuesday Lunch time 11.40 -1.10PM  
**WHERE:** Room A12 (Top floor of ALBURY)

Come along for a **CONFIDENTIAL** chat with your School Health Practitioner about anything that is worrying you.....





## HOLLYFIELD PTA NEWS

### **Pre-loved Uniform Store Next session: 13.01.24**

At the old Music Building, Next to the Dome, Close to the Lamberts Road Gate  
Anyone is welcome to pop in and take what items they need.

If your child has lost or outgrown their uniform or PE kit please drop in and see if we can help. We have a large stock of items of uniform (particularly trousers) and PE kit including some shoes, football boots and trainers. **Availability varies.**

In an emergency situation, students can speak to the team at the school office to ask for access to the Uniform Store in the old music building.

We operate a donation system for those that can afford to contribute.

**Everyone Welcome - it is best the items get used, rather than sit in a store or be thrown away!**

**Any donations of uniform too small for your child would also be appreciated! These can be dropped at the collection point at the entrance to Albury**

### **PTA Meeting 16.01.24**

Everyone is welcome! Join us, find out how you can get involved and have fun whilst helping with events and raising funds for the school!

Join us at the Waggon and Horses, 7:30pm, in the room off the back bar area, on the left hand side, before you get the steps to the higher level - ask bar staff to direct you.  
*[We meet on the 3rd Tuesday of every month]*

### **Easy Fundraising**

**Please support The Hollyfield School PTA - Surbiton on #easyfundraising, you'll raise FREE donations for us with your everyday shopping.**

This is a really simple way to help raise funds for the PTA in order to support the school and students. Easyfundraising partners with over 7,000 brands who will donate part of what you spend to a cause of your choice. It won't cost you any extra. The cost is covered by the brand.

Follow this link to register and start raising some much needed funding : Select The Hollyfield School PTA, Surbiton: <https://www.easyfundraising.org.uk/support-a-good-cause/step-1>

There are lots of ways of finding out about the PTA and what we are up to - website, Facebook, Instagram, Twitter and two email addresses.... they are all linked at the foot of each page....



@hollyfieldpta



@hollyfield\_pta



@TheHollyfieldSchoolPTA



[www.hollyfieldpta.org](http://www.hollyfieldpta.org)



[ptahollyfield@gmail.com](mailto:ptahollyfield@gmail.com)

## THIS WEEK.....




### TOP ATTENDERS

The year group with the highest overall attendance so far this year is Year 7 with a total of 91.96%. The top form group within each year this week is:

7SNE = 96.88%  
 8RHU= 99.22%  
 9HRO = 93.55%  
 10MLE= 94.58%  
 11BEJ = 94.64%

Well done to all these students, keep up the excellent work.

### HOUSE POINTS

	 <b>Eagle</b>	 <b>Falcon</b>	 <b>Osprey</b>
Year 7	6213	5817	7057
Year 8	5673	5907	5331
Year 9	5167	5092	5035
Year 10	4483	3079	3344
Year 11	1261	3075	1497
<b>Total</b>	<b>21536</b>	<b>22970</b>	<b>22264</b>

### NEXT WEEK

Monday 15 January	Year 7 Assembly – Dining Hall Year 11 Red Band Assembly – Common rom
Tuesday 16 January	Year 8 Assembly – Dining Hall Year 11 Blue Band Assembly – Common Room Netball Tour Information Evening (6.00pm)
Wednesday 17 January	Year 9 Assembly – Dining Hall Year 8 Health Workshop (P1-3) Option Taster Afternoon (P4-6) Year 8 & 9 Reach Out (6.00-8.00pm)
Thursday 18 January	Year 10 Assembly – Dining Hall Year 11 Parents' Evening (4.00-7.00pm)
Friday 19 January	Year 11 Assembly – Dining Hall Year 13 Reports Emailed Home

### FORTHCOMING DATES

15-19 January - Year 12 Trial Exams  
 17 January – Year 8 Health Workshop (8.50-11.40am)  
 18 January – Year 11 Parent Consultation evening - 4.00pm  
 19 January – Year 13 Report Emailed Home  
 22 January – Year 9 Health Workshop (8.50-11.40am)

22 & 25 January Sixth Form Interviews (4-6.30pm)  
 23 January – Year 10 Army/Stem Activities Day  
 24 January – Year 10 French trip - Southbank  
 24 - 25 January – Year 9 Holocaust Memorial Trip (PM)  
 26 January – Year 7 Disco  
 30 January, 1 & 6 February – Year 11 Geography London Docklands field trip  
 30 January - Orchestral and Choral Workshops (Hampton School)  
 31 January – Year 13 UCAS Deadline  
 31 January – Year 9, 10 & 11 Intermediate Maths Challenge  
 1-2 February – Year 10 Contraception & STI Sessions (8.50-11.40am)  
 5 February – Year 12 Report Emailed Home  
 5-9 February – Year 13 Retake Trial Exams  
 6 February – Year 11 Geography London Docklands field trip  
 8 February – Year 12 &13 Parent Consultation evening - 4.00pm  
 9-17 February – Year 8-13 Ski Trips

12-19 February 2023 – Half Term (19/2 – Inset day)

## ACHIEVEMENT POINTS

Achievement and behaviour points are awarded every day at Hollyfield in line with our school policy and are a fundamental part of school life. We want students to be the best versions of themselves and we explicitly teach the behaviour we want our young people to develop through our GO BIG character virtues (Good Communication | Organisation | Bouncebackability | Initiative | Gratitude). Students are therefore rewarded for when they demonstrate these character virtues either in class, around our school environment and even outside of school. The school also gives out termly prizes for great progress, engagement in learning, attendance and also contribution to school life. We also continually try to celebrate the successes of our students outside of school life and encourage all students to be proud of their successes in whatever area they come from.

Behaviour points are given to students in line with our behaviour policy. At the heart of our behaviour policy is restorative approaches which is a strategy the school uses to allow students to discuss their behaviours with one another and also key staff and to move past incidents in a non-judgemental way.

Both of the school's rewards and behaviour policies can be found on the school website and if you have any questions about them please don't hesitate to contact Miss Patel (Assistant Headteacher).

The year group weekly totals are below:

Year 7 921  
 Year 8 561  
 Year 9 628  
 Year 10 290  
 Year 11 142

The top performing forms per year group in terms of overall achievements were:

7SNE 198  
 8RHU 108  
 9CVA 167  
 10MLE 57  
 11WGO 38

The top performing students from each year were:

<span style="color: purple;">Year 7</span> Max VP	<span style="color: green;">Year 9</span> Joshan T	<span style="color: red;">Year 11</span> Tayla CH, Meah C, Nabeel H, Ava H, Bryana M
<span style="color: orange;">Year 8</span> Antoni B	<span style="color: pink;">Year 10</span> Musab M/Tsz Shun C	

## CAREERS



### Careers Briefing – 12 January 2024 Mr Poole & Miss Corrighan (Careers team)

With the New Year comes new resolutions and goals and targets to achieve.

**Year 13** should have completed their UCAS application process if they have not already done so and if they are not considering university and thinking of going into employment there are a number of higher and degree apprenticeships available which they could consider.

**Year 12** should be beginning to plan their work experience. These days there are a number of virtual work experience opportunities throughout the year but there is an official week in July where Year 12s should be going out on a face to face work placements. Now is the time students should start researching and contacting potential employers. This can be a long and demanding process but if you start early then you can be successful. During last term's Careers Fair several civil engineering companies expressed an interest in offering placement opportunities to our Sixth Form and if this is something you might be interested in then speak to Mr Poole and he will provide contact details.

**Year 11** should be students and starting their last full term before they start their GCSEs/BTEC exams in the early summer. In addition to making sure they are fully prepared for their examinations, students should have a plan of what they want to do next year. Just to remind you there are a series of options available at 16+

- Stay on at Hollyfield Sixth Form.
- Apply to another local school Sixth Form or College. Some students who do not want to stay on at Hollyfield have applied to Kingston College or NESOT as there are a variety of courses available. There are many sixth forms and colleges you can apply to and you can search via: [Find a course | National Careers Service](#).
- Go into work and train as an apprentice and there are a number of opportunities in the local area.



All dates for each of our four Colleges Open Events in the South Thames College Group are listed below for Spring 2024:

Kingston College	Saturday 27 January, 10am-1pm	<a href="#">Register here</a>
Carshalton College	Wednesday 7 February, 5pm-7pm	<a href="#">Register here</a>
Merton College	Wednesday 28 February, 5pm-7pm	<a href="#">Register here</a>
South Thames College	Wednesday 6 March, 4.30pm-7pm	<a href="#">Register here</a>
Kingston College	Wednesday 13 March, 4.30pm-7pm	<a href="#">Register here</a>



In addition, [NESCOT](#) college's **latest open event is on 27 January 10am-1pm** if students are still thinking of applying to college then this is an important time to find out more and apply.

**Year 10** will be taking part in an activity day organised by the Army Careers Service on Tuesday 23 January when they will be involved in a series of STEM based and leadership skills building training. A letter will be sent home with more details.

**Year 9** are in the process of choosing their Key Stage 4 options and Mr Kynes is issuing an options on line booklet to all parents and students. Next Wednesday 17 January students will have an opportunity to take part in an Options Taster Day when they will be able to try out some of the subjects being offered next year. In addition, on 7 February they will take part in a Career Networking event when they will meet a variety of employers to explore careers and help them with making decisions about their options.



### **How can you help your child with their year 9 choices**

**Taking Futures is a great place for parents and carers to start - [Careers support from schools and colleges - Talking Futures](#)**

### **CV writing**

Students will have already registered on Unifrog and should be able to log on both in school and at home. On [Unifrog](#) there is a CV writing tool which is easy to use and helps to create a professional looking CV and there are also some good resources on [Barclays Life Skills](#)

The **weekly opportunities bulletin** includes:

- Work experience/careers events and talks
- University taster days and open events
- Apprenticeships

See this week's edition for our sixth formers and parents/carers to access: [11th January 2024 Sixth Form Careers opportunities](#)

### **Highlights include:**

- **University tasters and summer schools:** LSE, UK Summer schools and taster sessions
- **Work experience opportunities:** British Airways, National Physical Laboratory and many opportunities to do virtual placements with Speakers for schools
- **Apprenticeship opportunities:** Some big companies are recruiting for Degree and Higher apprenticeships e.g. Gov Economic Service, National Audit Office, PwC, IBM and more...





### **Unifrog Apprenticeship Fair 2024**

Join our virtual fair to learn all about the world of apprenticeships. Explore the latest apprenticeship opportunities, attend live sessions with top employers including BBC, British Army, KPMG, Lloyds Banking Group and Unilever,

and network one-on-one to get top tips on how to find and apply for your dream apprenticeship.

**Wednesday 7 February @ 16:30 2hrs 30 mins - [Share](#)** (sign in to your Unifrog account using your HF email address)

## GETTING TO KNOW THE.....

### History Department

**Miss Lowery:** our team leader and head of department, Miss Lowery is the second longest serving member of the department. She studied at Sheffield and Exeter, fitting in some travelling and various interesting jobs, before teaching in Oxford, then Surbiton. Outside work she likes to wind down with a (sometimes trashy) historical novel, zumba and singing in a local choir. She has two children who have to spend their holidays getting dragged around cultural and historical sites.

**Mr Russell:** Mr Russell teaches history and politics, and has been here so long he is part of the history of Hollyfield! Outside of school he likes fishing, horse racing and owns a share of a racehorse Gerico Ville. As well as teaching he holds qualifications in wine. He has three kids, all now 18 + and likes football, especially watching his beloved Chelsea and Wimbledon men and women.

**Ms Bras:** new to the department Ms Bras comes from Christchurch, NZ and moved after the earthquakes devastated the city in 2011. Interesting fact- NZ had over 10 000 earthquakes in one year and she had to school-share with another school that had to be knocked down. Outside school she used to do musicals when at school and sing in a covers band! A self-proclaimed terrible netball player, Ms Bras likes to spend her time off with her two year old son.

**Mr Buckman** teaches history and politics in addition to his role as Assistant Headteacher. He has a real passion for British political and constitutional history. Prior to teaching Mr Buckman worked at Buckingham Palace amongst other royal institutions and was privileged to meet the late Queen Her Majesty Queen Elizabeth II. Outside of school Mr Buckman is a sports fan, following the cricket, football and rugby and likes to unwind with a game of darts.

**Miss Kettell:** Miss Kettell is new to the department and has recently moved to the area from Gloucestershire. Prior to this she lived in Cardiff for 5 years and developed a fondness for Welsh rugby whilst there. Outside of work she has a passion for Formula One and can be found spending her weekends getting up at the crack of dawn to watch 20 cars drive in circles - a questionable hobby even in her eyes!

## GENERAL INFORMATION

### Links to Useful Information

[Term Dates 2023-2024](#)

[Uniform List](#)

[Extra-Curricular Activities](#)

[Severe Weather Procedure](#)

[Form Tutor List](#)

[The School Day Times](#)

[Student well-being and safety](#)

[Donation to School Fund](#)

[Key Dates](#)

[Menus](#)

[Staff List and Structure](#)

### Resilience in Children

If you are interested in further reading around building resilience in children this article is worth a read.

<https://cmom.org/press/the-british-psycological-society-five-ways-to-boost-resilience-in-children/>

## LOCAL INFORMATION

### Kooth

Kooth is an online crisis messenger service that Children and young people can access for free online mental health support with a professional counsellor - [www.Kooth.com](http://www.Kooth.com).

### Mental Health Resource sites

- Mind in Kingston: run daily activities on zoom.  
Email [RachelDykins@mindinkingston.org.uk](mailto:RachelDykins@mindinkingston.org.uk) for details.
- Childline: [information and advice](#) on a range of topics including feelings, relationships, family and schools. Childline is there to help anyone under 19 in the UK with any issue they're going through. Call: [0800 1111](tel:08001111).
- Anna Freud Centre: 90 resources and strategies <https://www.annafreud.org/selfcare/>.
- Samaritans: Samaritans a safe place for you to talk any time you like, in your own way, about whatever's getting to you. Call: [116 123](tel:116123).
- Shout - Shout is the UK's first free 24/7 text service for anyone in crisis anytime, anywhere. Text Shout to [85258](tel:85258).
- National Domestic Abuse Helpline: We are a team of highly-trained, female advisers. We won't judge you or tell you what to do; we are here to listen. Call: [0808 2000 247](tel:08082000247)/online chat.

### Information for adults

Young Minds - Parents Helpline - Worried about a child or young person's behaviour or mental health? Call the free helpline for confidential, expert advice. For more information visit: [www.youngminds.org.uk/find-help/for-parents/](http://www.youngminds.org.uk/find-help/for-parents/). Call 0808 802 5544.

**EnhanceAble  
AFTER-SCHOOL CLUBS**

**RIBBONS: MONDAYS**  
**FLYERS: TUESDAYS**  
**KITES: ALTERNATE TUESDAYS**

**RIBBONS: 4PM - 6PM**  
**FLYERS: 4PM - 6PM**  
**KITES: 6.15PM - 8.15PM**

**13 GENEVA ROAD, KINGSTON UPON THAMES, KT1 2TW**

ENHANCEABLE AFTER-SCHOOL CLUBS AIM TO SUPPORT YOUNG PEOPLE LIVING IN THE ROYAL BOROUGH OF KINGSTON, BY HELPING DEVELOP THEIR SOCIAL AND LIFE SKILLS. CREATE NEW FRIENDSHIPS AND MEET OTHERS WITH A SIMILAR DIAGNOSIS... AND, ABOVE ALL, HAVE FUN!

KITES - FOR OLDER CHILDREN (AGED 11-17) OFFERING GROUP SUPPORT FOR A WIDE VARIETY OF DISABILITIES/NEEDS.  
RIBBONS - FOR YOUNGER CHILDREN (AGED 4-11) OFFERING GROUP SUPPORT FOR A WIDE VARIETY OF DISABILITIES/NEEDS.  
FLYERS - FOR CHILDREN (AGED 4-17) WITH MORE COMPLEX HEALTH AND/OR PHYSICAL DISABILITIES, OFFERING 1 TO 1 SUPPORT.

For More Info:  
[Leanne.Johns@Enhanceable.org](mailto:Leanne.Johns@Enhanceable.org)  
<https://www.enhanceable.org/services/after-school/>

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Courses during school hours

[www.kingston.gov.uk/adulteducation](http://www.kingston.gov.uk/adulteducation)

## Maths for Parents Courses

*Learn how to better support your children with their schoolwork  
Practise the same maths and methods taught in schools  
Discover helpful maths resources*

Our Next Free Course is:

### Maths for Parents: Secondary School Maths: Part 1

Tuesdays

10:15 - 12:30

9th January to 6th February (5 sessions)

**Where:** Hook Centre, Chessington

**Cost:** This is a free course

**How do I sign up?**

Visit the link below:

<https://bit.ly/multiply-kae>

or scan the QR code:



Hook Centre in KT9 1AE:



Funded by  
UK Government

**MAYOR OF LONDON**



You must be living in London, be aged 19 or over,  
and not already have a GCSE at grade C (or

For help or more information:  
email: [skillsforworkandlife@kingston.gov.uk](mailto:skillsforworkandlife@kingston.gov.uk)

We accept childcare vouchers  
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Ages 3 - 11



Holiday camps kids will love this February half-term!



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