



**THE HOLLYFIELD SCHOOL WORK EXPERIENCE
PARENT/CARER AND STUDENT AGREEMENT FORM 2022**

To be completed by the parent or carer

- I agree to the student named below taking part in this work experience scheme.
- I undertake that he/she will observe the conditions set out on the student agreement form.
- I understand that I am entitled to see any information from the employer regarding risk assessment.

Parental/Carer recommendation: Why are you recommending this placement? How long have you known them? We need all the assurances you can give us and good reasons why you think your son/daughter will be safe and well looked after.

Complete as appropriate:

I agree to inform the school of any history of past or present illness or disability which may affect my son/daughter's choice of work experience (see over).

Conditions which may influence choice of work experience include significant vision and hearing difficulties, poorly controlled asthma, epilepsy, diabetes, significant skin problems or significant difficulties with mobility. However, this list is not exhaustive.

I agree to the information given overleaf regarding any such condition to be passed on to my son/daughter's work experience employer. This will enable a risk assessment to be properly carried out on his/her behalf and provide emergency contact details should be required.

Name of Parent/Carer.....

Signed..... Date.....

Name of StudentTutor group.....



To be completed by the student

I agree to

- Take part in this work experience scheme as described in the Notes for Parents/Carers.
- Pass on to my parent(s)/carer(s) any relevant information, provided by my employer, regarding the most common risks of my work placement.
- Observe the safety regulations and to take all possible care to prevent an accident.
- Look after any tools, equipment, machinery or other property belonging to the employer or to his/her employees.
- Treat as confidential anything which I find out about the employer's business and not to tell anyone without the employer's permission.
- I recognise that I am a representative of the school and I undertake to maintain the school's reputation in every way while I am on work experience.

Signed.....Date.....