



**The Hollyfield School e-bulletin**  
 Surbiton Hill Road, Surbiton, KT6 4TU  
 020 8339 4500

“There is a distinct sense of community in the school” Ofsted 2020

**Head’s Line:**

Dear Hollyfield Community

I hope you have all enjoyed your week. We have had a wonderful week at school. Last night we held our annual Christmas Concert at church, followed by performances in the school hall. It was exceptional and all of the performers were excellent. Many congratulations to all of the students and alumni who took part. I would like to extend a public thanks to Miss Neville and the team in the music department; their work, preparations and support of the students was fantastic and we are all so proud of what they have achieved. Thanks too to our wonderful PTA for organising the raffle and the refreshments

Well done to our Year 13 students who have finished their mock exams this week. We know the amount of work they would have put into preparing for these exams, we hope the feedback offered by the teachers is helpful. Many of our Year 13 students will be off to Paris on a school trip on Monday morning. We hope that they have a wonderful time, we know the itinerary is jam-packed so we look forward to the photos and hearing all about it. Our Year 11 students have enjoyed watching a production of 'MacBeth' this afternoon, we hope this helps them to understand the play even more and bring the play to life for them.

Next week is the last week of term, as always, we will be keeping our expectations of students high and we will be studying full lessons until the end of the week. As always, we will finish early on the last day of term, with a phased dismissal of students from 12.00pm. All students will have left site by 12:15pm. The last day of term will be a non-uniform day where students are encouraged to wear clothes of a Christmas theme. The cost of this will be a £1 contribution, which will be going to cancer research to support one of our Year 12 students (Vibusha) who is raising funds and awareness, and who will be donating her hair to [Little Princess Trust](#).

Thanks also go to Damanjeet in Year 9 who has sourced some new basketball nets for us from a company called Project Swish. They arrived this week and were installed today.

**Start of Term – 6 January**

As always, we will have a later start on the first day of term. This is because the research shows that this helps them to readjust to school after a considerable break. Students should arrive to school at 0920, they will have registration and then lessons will begin period 2.

And finally, this will be the final ebulletin of 2024, next week parents will receive my end of term letter instead. Thank you, as always for taking the time to read the ebulletin and for all the support you offer the school.

Wishing you all a wonderful weekend.

**Amy Jackson**  
**Headteacher**



**Term Dates**

**Autumn Term 2024**

2 September to 19 December  
 (Inset Day – 2-3 Sept, 7-8 Nov  
 - except Y11 & 6 Dec)

**Half Term**

28 October - 6 November (see above)

**Christmas Holiday**

20 December - 3 January 2025

**Spring Term 2025**

6 January – 4 April  
 (Inset Day – 24 Feb)

**Half Term**

17-21 February (see above)

**Easter Holiday**

7 April – 21 April (Bank Hol 18 & 21 Apr)

**Summer Term 2025**

22 April – 18 July (Bank Hol 5 & 26 May)

**Half Term**

26 - 30 May

**..... Stop Press.....**

- 16/12–Y10&11 Rpt Emailed Home
- 18/12 – Y11 Results Day
- 19/12 – End of Term – dismissal from 12.00pm
- 6/1 – lessons start – 9.20am
- 6-11/1 – Year 12 Trial Exams
- 8/1 – BTEC Exams Start
- 9/1 – GCSE Results Published
- 9/1 – November Exam Results published

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## **OTHER NOTICES**

### **Reporting your child's absence**

When reporting your child's absence from school on the dedicated absence line - 0208 339 4518 preferably before 8.30am on the morning of your child's absence from school. Please leave their name, spelling out any unusual names, year group and the reason for their absence and your details. Alternatively, you can email the school [office@hollyfield.kingston.sch.uk](mailto:office@hollyfield.kingston.sch.uk).

### **Valuables in school**

The school policy and guidance with regard to pupil possessions is clear that they are brought into school at their own risk. The Hollyfield School does not accept liability for any items that may be lost, damaged or stolen. While theft is taken extremely seriously and thoroughly investigated, the school is not in a position to cover the cost of any item stolen.

Of course, with respect to the last point, steps and measures are put in place to mitigate against such circumstances, especially during PE and Games lessons, where pupils' items are locked in the changing rooms. While this is standard procedure, there may be some extenuating circumstances where this cannot always be guaranteed. Therefore, I would urge your son/daughter not to bring expensive items into school.

### **Medical Health Care Plans**

Can we please request that you complete the following medical information collection form if your child has any medical conditions, no matter how small. If your child has a new diagnosis we ask you to also complete this form even if you have already done so for a different medical condition to ensure we have the most up-to-date information.

Form: <https://forms.gle/pxTajACe1yUNSKdx9>.

### **Changed your address/email/phone number????**

If you have changed your contact details, please email the school office on [office@hollyfield.kingston.sch.uk](mailto:office@hollyfield.kingston.sch.uk) stating your child's name and form and the change of details. It is important to keep these details up to date in case of an emergency. Don't forget to update your Parentmail account with your new details.

### **Water Bottles**

Please ensure your child brings a water bottle with them to school every day, it is even more important during hot weather. Our water fountains can be used to refill bottles as necessary during break and lunch, it is not possible to drink from the fountains direct and we do not have bottles or cups to give out to students. Alternatively, bottles of water can be purchased (and refilled) in the cafeteria, please ensure your Parentmail account has enough funds to enable this.

### **Surbiton Hill Road Entrance for cars**

If you drive/collect students to or from school the visitor's car park/Surbiton Hill Road entrance **should not be used to drop off students**. This causes congestion for people entering the site and staff access, cars travelling on Surbiton Hill Road and is potentially dangerous for pedestrians.

### **Dinner Money Top Up**

Please ensure funds are available 24 hours before they are required when topping up your child's dinner money on Parentmail. If you add funds on the day they are to be used we will not be able to see the credit instantly until the system has processed it, therefore creating a delay in your child buying food at the canteen.

### **Contribution to the School Fund**

In January, we will no longer be using our current system to process standing order donations as our contract has come to an end. This means that standing order donations will not be recorded by donor and the gift aid will not be claimed. If you already donate to the school by standing order, please consider setting up a direct debit donation via our new platform Enthuse and cancelling the standing order via your bank. This will maximise your donation as gift aid will be captured and claimed automatically which will reduce administration time for the school. Links to the Enthuse donation platform for both Main School and 6<sup>th</sup> form can be found [here](#).

All contributions received are very much appreciated and directly benefit all students within the school. We value each and every pound which is donated to provide a better education experience for our students.

If you would like to help contribute to the school fund to provide additional facilities to the school and students, please click [here](#) for more information. We acknowledge that not all of our parents can make a commitment on a monthly basis. Having listened to those parents we also understand that some would like to make a contribution whenever they can. A donation payment link is available in your ParentMail account. We are grateful for any contribution you can make, regardless of the amount. Every penny will be spent improving students' experiences. Like the monthly contributions, your donation will go into the school fund. It will be used in accordance with the guidance given to schools regarding parental contributions.

### **Open Door**

Ms Jackson holds Parent Clinics on Thursday afternoon during term time. These are from 3.00pm-4.30pm for parents/carers to speak directly to her regarding any unresolved concerns/ suggestions. Please contact Louise Sutton to arrange an appointment on 0208 339 4500 or email [lsutton@hollyfield.kingston.sch.uk](mailto:lsutton@hollyfield.kingston.sch.uk).

"The school has developed its curriculum far beyond regular lessons" Ofsted 2020

## SAFE HANDS

Once again, for your information, the key contacts are:

School - Get in touch with the Designated Safeguarding Team

Ms Patel: [spatel@hollyfield.kingston.sch.uk](mailto:spatel@hollyfield.kingston.sch.uk)

Mr Buckman: [nbuckman@hollyfield.kingston.sch.uk](mailto:nbuckman@hollyfield.kingston.sch.uk)

Single Point of Access 020 8547 5008.

### SCHOOL HEALTH DROP-IN

**WHEN:** Tuesday Lunch time 11.40 -1.10PM  
**WHERE:** Room A12 (Top floor of ALBURY)

Come along for a **CONFIDENTIAL** chat with your School Health Practitioner about anything that is worrying you....



## The Mental Health Support Team (MHST)

Parent Webinars on:

- Worries and anxiety
- Screen time and social media
- Understanding changes in the adolescent brain
- Sleep Difficulties
- Friendship difficulties and bullying
- Self-harm and suicidal thoughts
- Low mood and depressive feelings

[Click here to book](#)

[Click here to book](#)

[Click here for a current list of workshops](#)



## HOLLYFIELD PTA NEWS

### Christmas Trees!

Surrey Christmas Trees will run their pop up Christmas Tree Shop again at Hollyfield this year. This will be via the car park entrance on Lambert's Road.

Every tree sold at Hollyfield will generate a £5 donation to our School!

They will be open on the following weekends:

- 7th + 8th of December
- 14th + 15th of December



### Next PTA Meeting Tuesday 21.01.25

Everyone is welcome! Join us, find out how you can get involved and have fun whilst helping with events and raising funds for the school!

Join us at, 7:30pm - Venu TBC

**We are looking forward to seeing you there!**

[We meet on the 3rd Tuesday of every month.]

*An additional note: would you like to join in to help with upcoming events such Quiz night and Christmas Concert or generally just kept in the loop, but unable to attend meetings? If so, please email us at [ptahollyfield@gmail.com](mailto:ptahollyfield@gmail.com), with your number. We can then add you to the general PTA WhatsApp Community.*

### Pre-loved Uniform Store

#### Next session: Saturday 11th of January 2025

At the old Music Building, Next to the Dome, Close to the Lamberts Road Gate

[What three words location: begin.tigers.atom]

Anyone is welcome to pop in and take what items they need.

If your child has lost or outgrown their uniform or PE kit please drop in and see if we can help. We have a large stock of items of uniform (particularly trousers) and PE kit including some shoes, football boots and trainers. **Availability varies.**

We operate a donation system for those that can afford to contribute.

**Everyone Welcome - it is best the items get used, rather than sit in a store or be thrown away!**

**Any donations of uniform too small for your child would also be appreciated! These can be dropped at the collection point at the entrance to Albury**



@hollyfieldpta



@hollyfield\_pta



@TheHollyfieldSchoolPTA



[ptahollyfield@gmail.com](mailto:ptahollyfield@gmail.com)



[www.hollyfieldpta.org](http://www.hollyfieldpta.org)

### Easy Fundraising

Please support The Hollyfield School PTA - Surbiton on #easyfundraising, you'll raise FREE donations for us with your everyday shopping.

This is a really simple way to help raise funds for the PTA in order to support the school and students. Easyfundraising partners with over 7,000 brands who will donate part of what you spend to a cause of your choice. It won't cost you any extra. The cost is covered by the brand.

Follow this link to register and start raising some much needed funding : Select The Hollyfield School PTA, Surbiton: <https://www.easyfundraising.org.uk/support-a-good-cause/step-1>

There are lots of ways of finding out about the PTA and what we are up to - website, Facebook, Instagram, Twitter and two email addresses.... they are all linked at the foot of each page....



@hollyfieldpta



@hollyfield\_pta



@TheHollyfieldSchoolPTA



ptahollyfield@gmail.com



[www.hollyfieldpta.org](http://www.hollyfieldpta.org)

## THIS WEEK.....




### TOP ATTENDERS

The year group with the highest overall attendance so far this year is Year 9 with a total of 97.18%. The top form group within each year this week is:

7PGI = 100%  
 8RAL = 99.61%  
 9KWH = 99.17%  
 10EPA = 97.58%  
 11KEM = 97.67%

Well done to all these students, keep up the excellent work.

### HOUSE POINTS

	 Eagle	 Falcon	 Osprey
<b>Year 7</b>	5608	6614	6071
<b>Year 8</b>	5171	4763	5633
<b>Year 9</b>	4450	4283	4764
<b>Year 10</b>	3917	3113	2979
<b>Year 11</b>	2896	2648	2336
<b>Total</b>	<b>22042</b>	<b>21421</b>	<b>21783</b>

### NEXT WEEK

Monday 16 December	Sixth Form Paris trip - 16-18 Dec Year 10 & 11 Reports emailed home - 16-19 Dec
	Year 12 Assembly – Common Room
Tuesday 17 December	KS3 & 4 House Assemblies Year 13 Assembly – Common Room
	Year 7 PSHE Drop Down Morning (Introduction to School Nurse, Puberty and Hygiene) (School Nurse) (8.55-11.45am)
	PTA Meeting – 7.30pm
Wednesday 18 December	Year 10 Assembly (Autism) – Dining Hall Year 11 Results Day (2.05-2.55pm – Pd 6))
Thursday 19 December	All Year Awards Assemblies Non-uniform Day (raising money for Cancer Research)
	End of Term – students dismissed at 12.00pm
Monday 6 January	Lessons start – 9.20am
Tuesday 7 January	Year 11 Assembly (The New Year) – Dining Hall Year 13 Assembly – Common Room
Wednesday 8 January	Year 8 Assembly (The New Year) – Dining Hall
Thursday 9 January	Year 9 Assembly (The New Year) – Dining Hall Public Exam Results published
Friday 10 January	Year 10 Assembly (The New Year) – Dining Hall

## FORTHCOMING DATES

16 December – Year 10 & 11 Report Emailed Home  
 18 December – Year 11 Results Day  
 19 December – End of Term – dismissal from 12.00pm

### 20 December 2024 – 3 January 2025 – Christmas Holiday

6 January – lessons start – 9.20am  
 6-11 January – Year 12 Trial Exams  
 8 January – BTEC Exams Start  
 9 January – Year 9 & 10 M PATH Workshops  
 9 January – GCSE Results Published  
 9 January – November Exam Results published  
 10 January – Year 11 English Literature Paper 1 (8.30-10.30am)  
 17 January – Year 13 Report Emailed Home  
 13 January – Year 11 Oxford University Trip  
 14 & 17 January – Year 10 PHSE Drop Down Mornings (Pd 1-3)  
 16 January – Year 11 Parent Consultation evening - 4.00pm  
 20 & 23 January – Year 11 Sixth Form Interviews  
 23 January – Year 7 Equality and Diversity Role Models Workshop (Carousel)  
 23 January - Year 8 & 9 BETT Exhibition 2025  
 24 January - GCSE Science Live  
 27 January – Year 12 Report Emailed Home  
 29 January – UCAS Deadline  
 29 January – Year 9-10 Intermediate Maths Challenge  
 31 January – Year 11 Intermediate Maths Challenge  
 6 February – Year 13 Parent Consultation evening - 4.00pm  
 10-15 February – Year 13 Retake Trial Exams  
 13 February - Year 8 Sandown Park – Numeracy in a real life context

### 17-21 February 2024 – Half Term

24/2 – Inset day

## ACHIEVEMENT POINTS

Achievement and behaviour points are awarded every day at Hollyfield in line with our school policy and are a fundamental part of school life. We want students to be the best versions of themselves and we explicitly teach the behaviour we want our young people to develop through our GO BIG character virtues (Good Communication / Organisation / Bouncebackability / Initiative / Gratitude). Students are therefore rewarded for when they demonstrate these character virtues either in class, around our school environment and even outside of school. The school also gives out termly prizes for great progress, engagement in learning, attendance and also contribution to school life. We also continually try to celebrate the successes of our students outside of school life and encourage all students to be proud of their successes in whatever area they come from.

Behaviour points are given to students in line with our behaviour policy. At the heart of our behaviour policy is restorative approaches which is a strategy the school uses to allow students to discuss their behaviours with one another and also key staff and to move past incidents in a non-judgemental way.

Both of the school's rewards and behaviour policies can be found on the school website and if you have any questions about them please don't hesitate to contact Miss Patel (Assistant Headteacher).

The year group weekly totals are below:

Year 7 569 Year 8 665 Year 9 500 Year 10 484 Year 11 461

The top performing forms per year group in terms of overall achievements were:

**7RCL** 126 **8CNE** 141 **9SDA** 126 **10WGO** 133 **11DHO** 91

The top performing students from each year were:

**Year 7** Evie B

**Year 9** Damanjeet S

**Year 11** Erin D

**Year 8** Harvey CL

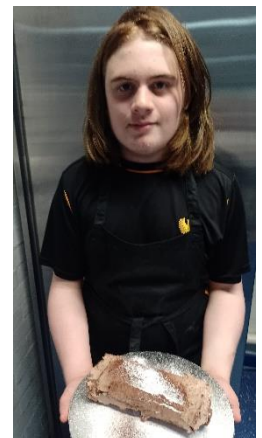
**Year 10** Freddie R

## TEACHING & LEARNING

### Food Tech



This week, our Year 10 Food and Nutrition classes had a fantastic time baking festive Chocolate Yule Log cakes and Christmas Brownies. The students have put in so much effort and the results have been amazing. The kitchen was filled with creativity, laughter and the sweet aroma of chocolate as they crafted festive treats. Well done Year 10!



### Art



The Art Department would like to say a big THANK YOU to the Pickup family who have kindly donated a vast amount of Art equipment and beautiful books to the department. Gill Pickup was a teacher of Science and Technology and worked at Hollyfield School and Wimbledon High for many years. She had a passion for technical arts and crafts all her life and specialised in embroidery, papercraft, design and

bookbinding. Her family said that she would be really happy to know her art materials have passed to a new generation of creatives. Rest in peace Gill.

## Music

### Musical Instrument Lessons at Hollyfield



With Kingston Music Service



#### About instrument lessons at Hollyfield...

At Hollyfield we recognise the importance of Music and know that students who learn musical instruments are shown to do better across their subjects (it has been proven that learning to play an instrument stimulates the brain, improving functions like memory and abstract reasoning skills). It is also a great way for students to make new friends at school by being able to participate in our Rock School, Swing Band and Orchestra. If students would like to have individual music lessons on an instrument during the school day we offer a range of different instruments with our fabulous team of peripatetic teaching staff. The instrument lessons are 25 minutes each and organised on a rotation timetable.

#### INSTRUMENTS and teachers...

**All instruments can be applied for** (even if not currently taught here). Currently we have the following brilliant team of tutors:

<b>Onna Benson:</b> Piano	<b>Sharon Taylor:</b> Piano
<b>Tom Early:</b> Drum kit/Percussion	<b>Tino Rainone:</b> Guitar
<b>Andy Brown:</b> Guitar	<b>Tom Marshall:</b> Guitar
<b>Neil Thomas:</b> Piano & Brass	<b>Deborah Chalmers:</b> Violin
<b>Linley Weir:</b> Voice	

**We would love more woodwind and brass players** and there are schemes that Kingston Music Service can offer to support these lessons. In some instances we can also offer funded lessons to support talented students where finance is a barrier.

#### Applying for instrument lessons...

<https://www.kingston.gov.uk/music-service-1/music-lessons/2>

Please follow the link to apply and to see prices.



## CAREERS



**Careers Briefing 13 December 2024**  
**Mr Poole & Miss Corrighan (Careers team)**



#### **Position**

Father Christmas

#### **Location**

Mainly based at the North Pole but worldwide travel at Christmas

#### **Key Skills**

- Proficient at Sleigh riding and reindeer management
- Effective at making and checking
- General management of toy workshop

- Physically strong; ability to carry large sacks and climb chimneys
- Time management skills
- Knowledge of Elf and Safety
- Desire to spread joy and happiness
- Ability to eat countless mince pies

**With Christmas just around the corner, we thought we'd highlight some more unusual jobs you could think about doing if you love all things Christmas..** Taken from: [9 unusual Christmas jobs to consider - Study Work Grow](#)



**Reindeer walker** - No Santa experience is complete without reindeer. Lots of shopping centres, garden centres, & entertainment venues hire real reindeer to entertain the Christmas crowds – and they need reindeer walkers to exercise, feed, and look after them.



**Ice Marshalls** - All around the world in the run up to Christmas, ice skating increases in popularity. Temporary rinks pop up in many town centres for anybody to have a go. Ice rink hand-holders, AKA ice marshalls (which sounds much cooler), are needed to hand out skates and help people on the ice when they're struggling.



**Christmas tree decorator** - If you love decorating and Christmas is your favourite time of the year, you could find work as a professional tree decorator. They're needed in shops, businesses, hotels, private homes, and even local councils hire them.



**Turkey plucker** - Exactly what it sounds like, in this role you'd be preparing turkeys for festive feasts. It's certainly not glamorous, but it is essential. Maybe this is more of a career for the grinchers among us.



**Gift wrapper** - If you never get sick of wrapping gifts and can make even the most simple item look enticing, then your skills will be well in demand around Christmas.



**Mince pie maker** - A great mince pie is the icing on the Christmas feast for lots of people. If you've got the time and the skills, you could sell stacks of these delicious festive treats.



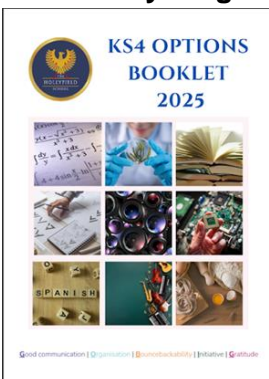
**Christmas cracker joke writer** - If you're a bit of a comedian and love to come up with new jokes, you could be the person making the nation chuckle and roll their eyes by coming up with new jokes for the Christmas crackers each year.

### Year 11 college applications and interviews

Many students have applied to their colleges and sixth forms. Hollyfield sixth form will have their interviews in January and most other colleges will have interviews ongoing from now until the end of the academic year. **There is still time to apply to colleges and we encourage you to apply to 2-3 places to ensure you have a range of options.** We have already had a few students being made offers and this really helps motivate them for their upcoming exams. Please see this useful article about: [How to ace your UK college interview : Unifrog Blog](#)

If any year 11 students/parents would like support with this please contact the careers team: [ipoole@hollyfield.kingston.sch.uk](mailto:ipoole@hollyfield.kingston.sch.uk) and we can book a meeting to support you.

### Year 9 - Key Stage 4 Options process



Many parents and students will have attended the options evening on Thursday 5 December and will have been sent details via parentmail.

Students now need to begin to think about their choices between now and February 28 when they have to submit their options form. There will be plenty of advice available not only from parents but in school from subject teachers, tutors and other staff.

After Christmas, Year 9 will have the opportunity to access the [Unifrog](#) which is the careers platform students use to explore different careers pathways. However, there are several other websites which are helpful in researching future choices:

- [BBC Bitesize Career](#)
- [Career Pilot choosing GCSES](#)
- [ICould Careers GCEs options](#)
- [National Careers Service](#)

**Students should start to think about these key questions:**

Reasons to choose a subject	Reasons NOT to choose a subject
What are your strongest subjects? What is your favourite subject? What subjects do you want to develop skills in for the future? What subjects might you need in a future job/ career? What is your preferred learning style? Have you read the course content - does it interest you?	My friends are all doing this subject You like/don't like the teacher - you don't know who will be teaching you in year 10 The subject is too much hard work I think the subject will be easier



### Careers opportunities

We want to ensure we are promoting a range of opportunities for our students to explore their career ideas. Please see below some of the activities going on and for more details see our weekly opportunities bulletin:

[13 December 2024 Sixth Form Careers opportunities](#)

Year Group	Description	Link
12	<p><b>For Year 12 students - Courses taking place June-Aug 25</b></p> <p>These are summer schools at various top Universities that run over 4 or 5 days where students get a taste of university life and an insight into a specific STEM subject. Students will get the opportunity to experience university style lectures and work on activities and group projects with the support of academics and student mentors. Students will stay in halls of residence and will take part in social activities in the evenings, so that they get the full university experience. <b>Accreditation: Silver <u>Industrial Cadets Award</u></b></p> <p>The courses currently available to apply for are as follows, please click on each link to find out more about the courses-</p> <p><a href="#">Ocean and Earth Science at Southampton University</a>  <a href="#">Materials Science at the University of Oxford</a>  <a href="#">Physics and Astronomy at Surrey University</a>  <a href="#">Aerospace Engineering at Liverpool University</a>  <a href="#">Maths at Lancaster University</a>  <a href="#">Mechanical Engineering at University College London</a></p>	<p>Application Link: <a href="#">Click here</a></p>
13	<p><b>Apprenticeships</b></p> <p>Please see the bulletin above for all the apprenticeships advertised but just some of the opportunities:</p> <ul style="list-style-type: none"> <li>• <b>Unilever - based in Kingston</b> - Business, Accounting, Data Science &amp; Project Management</li> <li>• <b>AtkinsRéalis - Architecture</b></li> <li>• <b>IBM</b> - Design &amp; Technology solutions &amp; Junior Management Consultant</li> <li>• <b>Morgan Stanley</b> - Technology degree apprenticeship with Queen Mary University</li> <li>• <b>Cisco</b> - Customer Service and Sales apprenticeships</li> </ul>	<p>Links and many more companies in the weekly bulletin</p>

<p><b>Year 10</b></p>	<p><b>Last chance to sign up!</b></p>  <p><b>Saturday Club Applications</b> We have now opened applications for <b>The Art &amp; Design</b> and <b>Science &amp; Engineering National Saturday Clubs</b>.</p> <p>Both clubs are completely <b>free</b> for <b>Year 10 students</b> and take place at our Penrhyn Road and Knights Park Campuses here at Kingston University. Please note that applications <b>will not be based on ability</b> but who we believe will benefit the most from these opportunities. We may use certain criteria to prioritise places for students from underrepresented groups, please do contact us on the email for further clarification. The clubs will run from the <b>18th Jan - 21st of June 2025</b> and we will be accepting around 25-35 students for each club.</p> 	<p><b>Deadline to apply: 16th December</b></p> <p>Link to the Kingston University <b>Student Application Form:</b> <a href="https://data.heat.ac.uk/survey/IUQ">data.heat.ac.uk/survey/IUQ</a></p> 
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## GETTING TO KNOW.....

### Cover and Study Supervisors

#### Debbie O'Donnell – Cover & Data Manager

I have been working here for over 6 ½ years. As the Cover Manager my day starts at 7am here at school. I make sure all classes are covered if a teacher is off for any reason. I work closely with our 2 lovely cover supervisors, Mr Kang and Mrs Arul. I was also a student here many years ago and met my now husband here when we were both students at Hollyfield. We have been happily married for over 33 years. My favourite time of the year is Christmas and I like to spread a little Christmas cheer in my office by getting the decorations up nice and early.

#### Si Kang – Study Supervisor

This is my 6<sup>th</sup> year at Hollyfield school working as a Study supervisor and I enjoy every moment working with our fabulous students and our wonderful staff! Throughout my day, I take on providing cover for teachers, undertaking various duties as well as leading a few

Games lessons which I enjoy very much! I had also attended Hollyfield as a Student from Year 7 to 11 so seeing some of my old teachers as a colleague is always very interesting to say the least! During my free time, I like to play football and basketball and go out for a long walk in the park, and more recently playing peekaboo with my daughter which is the highlight of my day :).

### **Jenny Arulanantharaj – Study Supervisor**

I have been a cover teacher at Hollyfield School for almost three years and everyday is an adventure. My job consists of me supervising and teaching lessons when the regular teacher is unable to attend. In my spare time, I love to experience other adventures, like different countries, cultures, and foods. Although originally from England, I lived in Canada for 14 years, thus beginning my itch to travel the world! I have travelled to 35 countries, and am always looking for new places to go! When not travelling, I enjoy discovering new recipes through trial and error, and have been fortunate enough to not have made terrible meals (though it may look otherwise). In addition, I appreciate reading, all types of music, and spending time with friends and family.

## **GENERAL INFORMATION**

### **Links to Useful Information**

[Term Dates 2024-2025](#)

[Uniform List](#)

[Extra-Curricular Activities](#)

[Severe Weather Procedure](#)

[Form Tutor List](#)

[The School Day Times](#)

[Student well-being and safety](#)

[Donation to School Fund](#)

[Key Dates](#)

[Menus](#)

[Staff List and Structure](#)

Important reminders for PE clubs:

- students receive 1 achievement point for attending
- clubs are free and no pre sign is required
- clubs at the school field will have a coach to drop them off and pick them up or students can make their own way home using public transport
- PE kit is not required for clubs during lunchtime
- For after school clubs, students should bring PE kit to get changed after 3.05pm unless they are already wearing their PE kit for their PE lesson that day
- If a student has a repair, they need to attend the repair as the priority

### **Resilience in Children**

If you are interested in further reading around building resilience in children this article is worth a read.

<https://cmom.org/press/the-british-psycological-society-five-ways-to-boost-resilience-in-children/>

## **LOCAL INFORMATION**

### **Kooth**

Kooth is an online crisis messenger service that Children and young people can access for free online mental health support with a professional counsellor - [www.Kooth.com](http://www.Kooth.com).

### **Mental Health Resource sites**

- Mind in Kingston: run daily activities on zoom.  
Email [RachelDykins@mindinkingston.org.uk](mailto:RachelDykins@mindinkingston.org.uk) for details.
- Childline: [information and advice](#) on a range of topics including feelings, relationships, family and schools. Childline is there to help anyone under 19 in the UK with any issue they're going through. Call: [0800 1111](tel:08001111).
- Anna Freud Centre: 90 resources and strategies <https://www.annafreud.org/selfcare/>.
- Samaritans: Samaritans a safe place for you to talk any time you like, in your own way, about whatever's getting to you. Call: [116 123](tel:116123).

- Shout - Shout is the UK's first free 24/7 text service for anyone in crisis anytime, anywhere. Text Shout to 85258.
- National Domestic Abuse Helpline: We are a team of highly-trained, female advisers. We won't judge you or tell you what to do; we are here to listen. Call: 0808 2000 247/online chat.

**Information for adults**

Young Minds - Parents Helpline - Worried about a child or young person's behaviour or mental health? Call the free helpline for confidential, expert advice. For more information visit: [www.youngminds.org.uk/find-help/for-parents/](http://www.youngminds.org.uk/find-help/for-parents/). Call 0808 802 5544.



**Counselling and Therapy**

**Morag Shrafeddin** is a qualified Counsellor with a Masters from Roehampton University in Integrative Counselling and Psychotherapy specialising in work with Children, Adolescents and Families. She also works in Fulham as a School Project Manager with the school counselling service Place2Be.

Morag is dedicated to supporting children and adolescents with their emotional well-being and personal growth. With a compassionate and client-centred approach, she aims to empower children and young people to overcome challenges and thrive in their lives.

**Morag Shrafeddin**  
Specialist in Children and Adolescent Therapy  
(MA Roehampton University)  
  
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(E) [morag@shrafeddins-therapy.co.uk](mailto:morag@shrafeddins-therapy.co.uk)  
(W) [shrafeddins-therapy.co.uk](http://shrafeddins-therapy.co.uk)

**New courses for adults starting in January**

As part of Kingston Council, Kingston Adult Education offers a diverse range of courses for people aged 19 and over. Some of their courses are free and take place in school hours.

Here is a selection of their courses starting in January:

- A series of **90-minute workshops to support individuals considering self-employment**. Sessions will explore turning your creative talents into a business, becoming a virtual assistant, home-based tutoring and online teaching, and freelance content creation (writing, blogging and video creation)
- Accredited qualifications in **Bookkeeping; Childcare; Community Interpreting; Counselling; Information, Advice and Guidance; and Understanding Mental Health**.
- **English, maths and digital skills**, from entry level through to GCSE
- A plethora of **wellbeing and creative skills classes**, including painting and drawing, upcycling clothes, stained glass making, languages, and tai chi.

See their latest prospectus for full details:  
[bit.ly/KAE-2425prospectus](http://bit.ly/KAE-2425prospectus)



**LIFE COACHING FOR YOUNG PEOPLE**

*In Thames Ditton*

**AVAILABLE SESSIONS FROM NOVEMBER**

*When?*

Mondays, Tuesdays and Thursdays between 9am and 2pm (term time)

*Where?*

In the heart of Thames Ditton, in a warm and comfortable home office



*Who?*

Sessions are run by Nathalie Hamberger, the founder of Spaceforcourage.com. Nathalie is a certified coach. She has worked in mental health and wellbeing for the past four years both in educational settings and in her private practice. Prior to this Nathalie taught for over two decades in secondary and higher education. Nathalie is DBS checked.



*What?*

- 1:1 coaching sessions (45 mins)
- A safe space and relaxed atmosphere to explore your needs and your goals
- Support, strategies and reassurance to help teenagers and young adults develop healthy habits, reduce stress, maximise potential, and improve overall wellbeing.

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Want to support your child with their maths schoolwork?

Join our **FREE** course.

Over 6 sessions, you will:

- Review the key maths topics covered in secondary school
- Practise the same maths and methods taught in schools
- Discover helpful maths resources



**Dates:** Tuesday 7 January to 11 February 2025

**Time:** 10:15 to 12:15

**Location:** Hook Centre, Chessington KT9 1EJ

**Cost:** FREE

**To enrol or find out more details:**

- Email - [skillsforworkandlife@kingston.gov.uk](mailto:skillsforworkandlife@kingston.gov.uk)
- Visit - [bit.ly/multiply-kae](http://bit.ly/multiply-kae)
- Call - 07511 045124
- Scan the QR code



This course is available to all adults aged 19 years or over living in London. There is no requirement to be the parent or guardian of a school aged child to join this course. No prior learning is required.



See our full range of courses at [www.kingston.gov.uk/adulteducation](http://www.kingston.gov.uk/adulteducation)



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## OLD KINGSTONIAN HC



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FOR MORE DETAILS & REGISTRATION VISIT:



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