

HOLLYFIELD SCHOOL

GCE - Enquiry About Results Application

Print Name:.....Candidate No:.....Form:.....Phone No:.....

This form **MUST** be signed and dated at the bottom.

To request a PRIORITY PHOTOCOPY

DEADLINE: 24th August 2023(12noon)

I wish to apply for a Priority Photocopy of the following:

Subject Paper:

Subject: Paper:

Total Cost for PRIORITY PHOTOCOPIES: £.....

To request a PRIORITY REVIEW (Summer Only)

DEADLINE: 24th August 2023(12noon)

I wish to have a Priority Review made on the following:

Subject: Paper:

Subject: Paper:

I understand that my grade/mark may increase, remain the same or decrease as a result of this enquiry.

Total cost of PRIORITY REVIEW: £.....

To request a NON PRIORITY REVIEW

DEADLINE: 26th September 2023

I wish to have a Non Priority Review on the following:

Subject: Paper:

Subject: Paper:

I understand that my grade/mark may increase, remain the same or decrease as a result of this enquiry.

Total cost or REVIEW: £.....

To request the return of an ORIGINAL SCRIPT

DEADLINE: 26th September 2023

I wish to apply for the return of the ORIGINAL SCRIPT of the following:

Subject: Paper:

Subject: Paper:

Total cost of return of an ORIGINAL SCRIPT £.....

I understand that I cannot apply for review of marking once I receive the original script.

I confirm the payment for the sum of £.....into the school account

SIGNED: **DATE:**.....

APPROVED BY HEAD OF DEPARTMENT:.....**DATE:**.....

Enquiry About Results

Reviews and Return of Scripts

If you are completely happy with your results then there is nothing for you to do.

If you are not completely happy then you can do one or more of the following:

- Request a **Priority Photocopy** of your Script(s) to determine if you need to request a Non Priority Re-mark. (GCE only)
- Request a **Priority Review of marking** of one or more units. (GCE only)
- Request a **Non Priority Review of marking** of one or more units.
- Request the return of your **Original Script**. (You cannot request a remark once your original script has been returned)

If you wish to do one or more of these then please complete the relevant section on the other side of this sheet and return it to the EXAMS OFFICE.

NB: Each enquiry type has a **DEADLINE** and a **COST** as shown below.

Cost for Exam Board Post Results Service: Summer 2023

	Fee	Deadline
Priority Photocopy	£10.00	24/08/23(12 noon)
Priority Review	£60.00	24/08/23(12 noon)
Non Priority Review	£50.00	26/09/23
Original Script	£10.00	26/09/23

NB: The Examination Boards charge per paper/ unit, if there is more than one paper in the unit **you will be charged for each paper**. For example History is with the Pearson, there are three exam papers. To have all 3 exam papers reviewed as a **Priority Review** would cost **£180.00**.

If you wish to request for any of the above services, please complete the relevant section at the back of this form and hand it to the Exams Office before the deadline with confirmation of payment. (email is exams@hollyfield.kingston.sch.uk) The fees should be paid into the school account. Account details are as below

A/C Name – ECEDATT/T
Bank – Lloyds
A/C Number – 77763068
Sort Code – 30-94-77